

Sr.No.



ਸੇਵਾ ਦਾ ਅਧਿਕਾਰ

APPLICATION FOR TRANSFER ON THE BASIS OF INTE-STATE DEATH (NATURAL SUCCESSION)

Property No. & Type _____

Urban Estate/Site _____ at _____

Name of Applicant _____

Father's Husband's Name _____

Address _____

Mobile _____

E-mail _____



Jalandhar Development Authority

SCO 41, Opp. DAC Complex, Ladowali Road, Jalandhar

Telephone No.0181-2233341, Fax No.0181-2244233

Website: www.jda.org.in



APPLICATION FORM

To

The Estate Officer
PUDA Complex
SCO No-40-41
Ladowali Road,
Jalandhar

Subject: Tranfer of Property No. _____, Urban Estate/site _____, (Type- SCO / Booth SCF/SSS/Indl.Site/House/Plot) at _____, on the basis of Natural Succession/ Succession certificate.

Sir/ Madam,

This is to inform you that the owner of _____ % share in the above mentioned property Sh./Smt. _____ S/o / W/o / D/o _____ died on _____ (certificate attached), leaving behind the following legal heirs:

S. No.	Name	Relationship

All the requisite documents, as per checklist, are enclosed.

You are, therefore, requested to transfer the above said property on the basis of Natural Succession/ Succession certificate in favour of all the above heirs.

Thanking You,

Yours faithfully

Date:

(Names & Signatures of all the legal heirs)



LIABILITY AFFIDAVIT(S) OF ALL BENEFICIARIES

I/ We

(i) _____ S/o / D/o / W/o _____
resident of _____

(ii) _____ S/o D/o W/o _____
resident of _____

(iii) _____ S/o / D/o / W/o _____
resident of _____

(iv) _____ S/o / D/o W/o _____

do here by solemnly affirm and declare as under:-

- a) That Sh./ Smt. _____ S/o W/o D/o _____
was the owner with _____ % share in Property No. _____, Urban Estate/ Site _____,
at _____ (Type: SCO/SCF/SSS/Booth/ Indl.site/ House/ Plot No. _____),
who expired on _____ leaving behind the following legal heirs:

S. No.	Name	Relationship with deceased	Age	Address

- b) That the deceased owner had not executed any will in respect of the above said property.
c) That I / We undertake to pay all dues in connection with the above said property as well as abide by the provisions of the Punjab Regional and Town Planning and Development Act, 1995 and rules, framed there- under, and the terms and conditions mentioned in the Allotment Letter.
d) That there is no litigation pending in any court of law regarding this property
e) That all the legal heirs of the deceased have been mentioned above and no legal heir/heirs have been left out. It is further indemnified that in case any legal heirs or other persons shall make any claim regarding the above said property, such



litigation shall be defended by me / us and any loss suffered by JDA/PUDA or any of its employees will be made good.

f) That my / our photograph(s) and specimen signature(s) are as under:-

(i)	Name	affix latest pp size photograph
	Specimen Signature	
(ii)	Name	<i>affix latest pp size photograph</i>
	Specimen Signature	
(iii)	Name	<i>affix latest pp size photograph</i>
	Specimen Signature	
(iv)	Name	<i>affix latest pp size photograph</i>
	Specimen Signature	

Deponent(s)

Verification:

I / we, the deponent(s) do hereby verify that the contents of above affidavit are true and correct to the best of my/ our knowledge and nothing has been concealed therein. In case any concealment or misrepresentation is found at any stage, I / We shall be liable for legal action under the law.

Place:

Date:

Deponent(s)



DETAILS OF LEGAL HEIRS OF PURCHASER(S) WITH THEIR PHOTOGRAPHS

<i>Sr. No.</i>	<i>Name</i>	<i>Relationship</i>	<i>affix latest pp size photograph</i>
1)			<i>affix latest pp size photograph</i>
2)			<i>affix latest pp size photograph</i>
3)			<i>affix latest pp size photograph</i>
4)			<i>affix latest pp size photograph</i>
5)			<i>affix latest pp size photograph</i>



JALANDHAR DEVELOPMENT AUTHORITY
www.jda.org.in



RIGHT TO SERVICE

PLEASE PASTE DEATH CERTIFICATE

PUNJAB empowers the citizen for delivery of public services



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As per the provisions of Punjab Right to Service Act 2011, the Designated Officers are mandated to provide following services within the given time limits, or else are liable for penalty

Types of Service	Designated Officer	Given Time Limit
Sanction of Building Plans/ Revised Building Plans(for residential plots)	SDO Building, JDA	30 working days
Sanction of Building Plans/ Revised Building Plans(for commercial plots)	SDO Building, JDA	60 working days
Issue of Completion/ Occupation Certificate	SDO Building, JDA	15 working days
Issue of No Objection Certificate/ Duplicate Letter of Allotment/ Reallotment	Estate Officer, JDA	21 working days
Issue of Conveyance Deed	Estate Officer, JDA	15 working days
Issue of No Due Certificate	Estate Officer, JDA	7 working days
Re-transfer of property in case of sale	Estate Officer, JDA	15 working days
Re-transfer of property in case of death (uncontested)	Estate Officer, JDA	45 working days
Issue of permission to mortgage	Estate Officer, JDA	7 working days

In case, any citizen does not obtain any of the above services within the given time limit, he may file an appeal in the office of the Additional Chief Administrator, JDA, Jalandhar.



JDA is committed to serve the Citizens